

CAMP OLAVE INFORMATION SHEET

PAYMENT OF FEES	Email or mail the Confirmation form, along with your unified banking information & camper numbers, to the Booking Agent three weeks prior to your camp. The Confirmation Form is your receipt. Make a copy for your files. In the event, you need to pay for additional campers note this on the final copy of Confirmation Form when you email or mail to the Booking Agents. Your final amount will be withdrawn 3 weeks after your camp date. .
ORIENTATION	Every Responsible Site Guider must receive an orientation each, and every time they come to Camp Olave. Phone your respective Site Manager – listed on the Confirmation Form you received from the Booking Agent. If you're with a large camp and have booked more than one site, each Guider who is in charge of a site or the Site Quartermaster must phone for a site specific orientation.
SAFE GUIDE	<p>Swim Tests: Anyone (child or adult) who wants to swim without a personal floatation device (PFD) must take a swim test. This includes non-members. Successful swim tests are valid forever! It is the Guider's responsibility to ensure that successful swim test results are entered into iMIS records and to bring iMIS swim print-outs to prove that their campers have completed the swim/boat test.</p> <p style="text-align: center;"><u>No one can enter the water without Lifeguards present</u></p> <p>If a participant does not successfully complete the swim test, they are considered a non-swimmer and cannot go in water more than mid-calf-deep without a PFD. To successfully complete the test the swimmer must: swim 50 meters and then immediately tread water for one minute (refer to the on-line Safe Guide at the GGC website; http://forms.girlguides.ca/SafeGuide "Water Activities" section).</p> <p>Once a child/adult has passed the swim test they do not need to do the boat test. Participants who can show proof of completion of Red Cross, Swim Kids 5, Lifesaving Society Swimmer 4 or the equivalent in the last 5 years may be exempt from the swim test. During the summer months (May to August while the lifeguards are at camp), Camp Olave receives blanket approval for swimming and boating activities. It is not necessary for individual Guiders to submit information to the Water Activities Advisor. If you are planning any waterfront activities that are outside the established waterfront, you must complete all Safe Guide requirements, as per Safe Guide Water Activities section.</p> <p>Emergency Response Guidelines and the Emergency Response Plan SG.4 for procedures to follow while at camp are posted on each site. Guiders are responsible for their own SG.4 form while traveling to and from camp.</p>
CAMP CHECK-IN	<p>Contact the Caretaker 48 - 72 hours before coming to camp and confirm your booking and arrival time. Check in with the Caretakers immediately upon arriving to camp and hand in your "Participant List". A Participant List includes all campers full name, address, phone number, emergency contact for all campers (adult & children) in your group name, booked site name & date of camp</p> <p style="text-align: center;">***NO LIST - NO KEY***</p> <p style="text-align: center;">Camp Phone: 778.887.5737 Camp Email: campolavebc@gmail.com Camp Address: 1570 Jack Road, Sechelt, BC V7Z 0A1</p> <p><i>Directions to camp and a map are on our website: www.campolave.com</i></p> <p>Bring a cell phone or use the office phone located beside the garage – <u>the Caretaker's phone is NOT for campers use or for messages to campers.</u></p>
CHECK-IN TIME	12:00 noon, unless prior arrangements have been made.
CHECK-OUT	Arrange checkout time with the On-site Caretaker. In July and August checkout time must be done by 11:00 a.m. This includes all cleaning and personal equipment and belongings packed up.
PARKING	Only one vehicle, designated for emergencies, is to be kept on site and backed into the parking space at the site. Others to be parked in the designated parking area. Park in "train" formation with a note on each dashboard stating the site of where to find the owner.

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GROCERIES	<ul style="list-style-type: none"> Save shopping time & maybe a vehicle ferry fare by having your groceries delivered to camp by a local store. Contact Caretaker and advise of delivery day & time. Fax/Email your detailed shopping list with your site name and arrival time on it to: <table style="width: 100%; border: none;"> <thead> <tr> <th style="text-align: left;">STORE</th> <th style="text-align: left;">PHONE #</th> <th style="text-align: left;">FAX #</th> <th style="text-align: left;">EMAIL</th> </tr> </thead> <tbody> <tr> <td>I.G.A., Wilson Creek</td> <td>604-885-6331</td> <td></td> <td>iga053@igabc.com</td> </tr> <tr> <td>Clayton's, Sechelt</td> <td>604-885-2025</td> <td></td> <td>orders@claytons.ca</td> </tr> <tr> <td>I.G.A., Gibsons</td> <td>604-886-3487</td> <td></td> <td></td> </tr> <tr> <td>SuperValu, Gibsons</td> <td>604-886-2424</td> <td>604-886-4801</td> <td>info@supervalugibsons.ca</td> </tr> </tbody> </table> 	STORE	PHONE #	FAX #	EMAIL	I.G.A., Wilson Creek	604-885-6331		iga053@igabc.com	Clayton's, Sechelt	604-885-2025		orders@claytons.ca	I.G.A., Gibsons	604-886-3487			SuperValu, Gibsons	604-886-2424	604-886-4801	info@supervalugibsons.ca
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SUPPLIES	<p><i>Bring your own</i> garbage bags, dish soap, tea towels, oven mitts, bleach, hand soap, and paper towels <i>BUT</i> take your unused supplies home with you!</p> <p><i>Toilet paper is supplied. Glass, bathroom (all purpose cleaner) and floor cleaner is supplied.</i></p>																				
DAMAGE	Report all damage to the On Site Caretaker. Please use the Site Maintenance Forms. There is zero tolerance for graffiti. Camps are billed a minimum of \$60 for its removal and any damage to the campsites or camp property. The camp belongs to all of us, please respect it. For your safety and to prevent rocks being dislodged do not allow campers to climb the seawall – use the beach pathways to access the beach.																				
HYDRO & WATER	Conserve energy and water! <i>Our water is metered.</i> Turn off lights and heat when not needed. (Do not turn off the heat in the Nature House).																				
SANITATION	All campsites have septic systems, which have a limited capacity for wastewater. Please use outdoor shower to rinse off after swimming. Limit showers for the girls. Use bleach and detergents sparingly. Discard sanitary and any other products in wastebaskets. Use only the supplied single ply toilet paper in toilets.																				
GARBAGE & RECYCLING	Please read the Camp Olave Garbage & Recycling attachment for updated information.																				
FUEL	Cut wood is for site use ONLY. Do not use for beach campfires. Collect driftwood from the beach for beach fires. Beach fires must be 10 feet below the high tide line. Do not leave fires unattended and extinguish them before leaving. Do not burn garbage or 3 hour logs in the fireplaces. Leave kindling for the next camp.																				
PETS	Absolutely no pets are allowed in camp, with the exception of Service Dogs which are to not be interfered with and can go anywhere their master/mistress goes.																				
PROGRAM	Make your camp preparations easier by using the extensive program options and equipment available at camp. Some are listed at the end of this orientation form. For a full listing check out www.campolave.com/programguide.pdf For Forestry Tours at camp contact Dave Elstone (delstone@dccnet.com) or 1-604-740-8226) – cost is a minimum \$20 donation, proceeds to the Nature House, to be given to the Caretakers.																				
CRESTS	Crests are available - refer to your check-in package for information on how to order. See the website or the crest boards on site. Cash or Unified Banking Number.																				
SMOKING	From Safe Guide – “No adult member/GGC employee shall smoke in the presence of girls at a GGC activity or event. GGC strongly recommends that all GCC events be smoke-free.” Smoking is only permitted in outside areas on concrete. Please bring your own tin can for your cigarette butts. Please ensure tin can is partially filled with sand before using. Clean up after.																				
ALCOHOL	NO alcoholic beverages when camping with children. At adult only events, alcohol may be consumed inside buildings. All bottles/cans etc. are to be taken home (not tossed into the dumpster).																				
HOSPITAL	Located in Sechelt on Hwy 101. Sechelt Hospital is approximately a 10 minute drive. Phone ahead to 604-885-2224. Be sure to take the person's Health Form with you.																				
TELEPHONE	The phone is in the office located to the left of the garage. Please keep calls brief. <i>If you use your cell phone to call 911 please have the camp's exact address available.</i>																				

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<p>**CLEANING**</p>	<p>At this time, we do not have the finances to pay for cleaning of the sites as we did prior to Covid-19. Groups are responsible for cleaning their site prior to departure or they may pay for the cleaner.</p> <p>Cost: \$100.00 Brock, Hi Yu Win, Kwi Kwa, Si Yay Lum</p> <p>Cost: \$90.00 Galalina Cottage, Gingerbread, Hideaway, Nawilak, Ranger, Tipi Wakan, Ah Ah Wah Kie, Galalina Huts, Kutawa</p> <p>Cost: 150.00 Galalina Huts & Cottage – April 1st – September 30</p> <p>Cleaning instructions will be included in your Check-In Package. If you would like to book the cleaner, please complete the request form included in your confirmation package and email to Pauline Quick at Pauline_ca@telus.net</p> <p>PLEASE NOTE:</p> <ul style="list-style-type: none"> You will need a separate form for each site you are paying to be cleaned, The Royal Flush, Si Yay Lum's bathroom and Dude's Palace will not be cleaned professionally. Campers using these facilities will just be required to clean daily during their stay and at the end of camp. This form and request must be submitted two (2) weeks before your Camp. Please email the completed form to: pauline_ca@telus.net
<p>TRANSPORTATION</p>	<p>Remember that you need one vehicle at camp for emergency purposes (or more if using multiple sites that are spread out) – if you do not have a vehicle, it must be listed in your SG.4 what your emergency plans are</p> <p>Public Transit: to Horseshoe Bay: Express Bus 257 from Vancouver - see www.translink.ca .</p> <p>B.C. Ferries: group rates 1-888-223-3779 or www.bcferries.com . If using an Experience Card to make reservations (coming and going) make them early</p> <p>Sechelt School Bus contracted by Diversified Transportation, contact is Randy Gould secheltschoolbus@telus.net or 604.885.1260. Pick up from ferry and take you right into camp. They will not take girls and luggage on the same bus – you may need to charter 2 buses.</p> <p>Sunshine Coast Shuttle & Taxi: 604-740-0703 or info@sunshinecoastcircuitours.com . Will take both passengers & luggage in 21 passenger & 11 passenger vehicles from the ferry to camp. Contact is TJ. They also run a 24 hour taxi service.</p> <p>Sunshine Coast Regional Transit System: From the ferry to a bus stop on the opposite side of the highway from Camp Olave. This is NOT recommended, except for returning to the ferry when the bus stop is on the same side of the highway as camp. Crossing the highway is extremely dangerous as your visibility is limited. Email bctransit.com/sunshine-coast or phone 604-885-6899 and wait until you are transferred to an attendant. Phone to let them know of a group using the buses. The bus does not take luggage. This is a first come, first serve basis for the bus and that there will not be another one sent if the first one fills up.</p>
<p>ARCHERY</p>	<p>As per Safe Guide Archery uses Specialized Equipment, any Guider who wishes to lead their unit in this activity at Camp Olave, must undergo Safety Training each calendar year. Training is done at 9:30 Saturday morning at the site.</p> <p>May to August – Lifeguards will contact you two weeks prior to your arrival to schedule archery for camps that run from May to August</p> <p>Off Season: Sign up in the office when you arrive at the camp. Instructions are given annually, without exception. Please contact Caretaker at least a week ahead to schedule training. Pair archery with the adjacent FITNESS CIRCUIT.</p>
<p>LOW ROPES COURSE</p>	<p>The low ropes course is open from mid- April to September. Camps will be contacted approximately 2 weeks prior to coming with regards to a time. A trained facilitator will come to camp, usually on the Saturday, to do the course with campers. No one is allowed on the course without a facilitator. In July and August the lifeguards will facilitate.</p>

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ENCHANTED FOREST	<p>Does not need to be booked. The entrance is right by the Nature House.</p> <p>If you wish to add to the display all contributions must follow these guidelines:</p> <ul style="list-style-type: none"> • made of wood, plastic or other weatherproof material • wired and nailed together not glued • painted with craft paint or coloured with permanent markers • identified with your unit name, district and date, • in keeping with the “Enchanted” theme (fairy tales, nursery rhymes, fairies, magical creatures, animals, etc.) <p>Displays must be positioned anywhere along the trail where there is room. Painted rocks should be placed along the sides of the trail NOT in the display areas. DO NO REMOVE ROCKS FROM THE BEACH! If you have any questions, please contact Katie Caple at 604.885.4046 or email at kcaple@telus.net.</p>
WATERFRONT	<p style="text-align: center;">Come enjoy the beautiful waters of the Salish Sea!</p> <p>Waterfront Staff will be available from the first weekend of May until the final week of August. Lifeguards will contact camps 2 to 3 weeks prior to their arrival for booking of camp activities (Low Ropes, Swimming, Boating, Raft Building, Archery...)</p> <p>Please ensure proper ratio (adult/youth member) is maintained for all activities. You must provide an adult Watcher to assist the staff supervising swimmers from the shore.</p> <p style="text-align: center;">CAMP OLAVE RECEIVES ‘BLANKET’ WA.1 APPROVAL FOR THE SEASON COVERING BOTH SWIMMING AND BOATING. CAMPS DO NOT NEED TO COMPLETE THEIR OWN WA.1 If you have questions, email the lifeguards at lifeguardsatcampolave@gmail.com</p> <p>Swimming - During the spring weekend camps there is no time to do swim or boat tests, so bring your iMIS swim/boat printouts, or better yet, email them to the lifeguards prior to your arrival. PFD/lifejackets are available for all non-swimmers and boaters.</p> <p>Closed toed shoes are mandatory for all beach and water activities</p> <p>Groups are not permitted to wade or swim at Camp Olave except under lifeguard supervision, as per Safe Guide.</p> <p>In the off- season if you bring your own lifeguard you must show the caretaker a copy of your approved WA1</p> <p>Boating - Both kayaking and canoeing are available. Kayak is the vessel of choice due to its seaworthiness. In order to canoe the water has to be very calm. Boat test or swim test is required. 8 participants at a time.</p> <p>Raft Building - Build your own rafts with PVC pipes, ropes and inner tubes! Set sail under the watchful eye of the lifeguards. PFDs will be worn, but a boat test is not required.</p> <p>Snorkeling - Come try snorkeling! At low tide and on calm days, come and check out all the cool creatures that live in the Salish Sea. Stand and bend in knee high water. Sparks and Embers use the mask only.</p> <p style="text-align: center;">Waterfront Staff offer more than water activities! They offer night games, wide games, nature studies, hikes ...</p>

FIELD SITE	Great for games and activities and very near the beach and the central flag poles. Use it for a picnic or as a program area for your big camp. It has power outlets.
FITNESS CIRCUIT	Does not need to be booked. The circuit has eight stations and is located next to the Archery Range. The eight stations, a park bench and new signs complete the fitness circuit.
FRIENDSHIP FIRE	Do some bridging and try to co-ordinate use with another group. Take a sit-upon and clean up after use. No cooking allowed. Put out fires with sand only.
HIKING & ORIENTEERING	See the Summer Staff in the summer months. At other times, maps and self-guided kits are available at the Office. Geocaching available from Caretaker. – Lisa is this still available?
I.O.D.E. HALL	Electrical outlets, tables, wood stove, ping pong and a selection of board games available. No overnight use. Vacate the building by 10:30 p.m.
NATURE HOUSE & GARDEN	A great place to find native plants, natural history displays, hands-on activities and reference books. A TV monitor, VCR and DVD players are available with a small library of nature & general interest videos & DVDs. Reservation book & key are in the office. Sky Scout for astronomy is available from the Caretaker. Lisa – do you know if this is still available?
OUTDOOR REFLECTION	Perfect for your group's Guides Own.
MISCELLANEOUS	<ul style="list-style-type: none"> • Males must be accompanied by an adult female when walking around camp. • The cooking of live shellfish (e.g. crab) is not allowed in the cottages. • The use of campers and motor homes is not permitted on camp property. • We expect all camps to respect quiet time 11:00 PM – 7:00 AM. • The Caretaker lives in the house by the water. Please respect their privacy and do not phone or knock on their door after 9:00 pm.